

Gardner Historical Museum, Inc.

Come and join us,

Be a part of history in the making...again.

General Meeting Minutes for Members and Board

January 3, 2008

204 W. Main Street, PO Box 442

Gardner, Kansas 66030

Welcome: **Interim** President Shirley B-V. called the meeting to order at 6:00pm.

Minutes: The December 6, 2007 Minutes were approved as posted on Web Site. Vi M. moved to accept and Mark B. seconded the motion.

Treasurer's Report: Rob J. reported the bank balances of the Museum accounts. The Treasurer's Report will be filed with the minutes at the Museum. It was determined that the grant account is a NOW account, earning interest, but the operating account is not. Rob & Claude S. will check to see if a money market account is feasible for the operating account.

Old Business: **2004 Grant Extension:** Nancee R. reported that the deadline for Jamie L. to finish the mural is the end of January, 2008. We have some leeway of 60 days to file the final report. Digital photos were taken for the county report. Per Jamie, all photos are to be taken by John Cash. He spoke with Nancee & Laura M. recently, explaining that he made this agreement with Karen A., but the board was not aware of this agreement. We will abide by the terms set up originally. A sign needs to be installed at the mural, stating the no photos policy. John C. was to photograph the finished mural, at Jamie's expense, for us to use for promotion, but he mistakenly took them earlier. Now we will need to pay for the finished photos. The balance owing Jamie was noted & as well as the balance of the funds to be used for archival materials, ie. Supplies, air purifier, CD's, etc. It was also noted that the grant funds will also need to be used to reimburse the Museum's operating account for payments made prior to receiving the grant money. It was reiterated that the mural is only to be loaned for exhibit in Johnson County and only with Jamie's assistance.

IRS: Nancee R. reported that the requested paperwork of the corrected tax form and list of donors had been submitted. She verified receipt and that we are now back to public foundation status.

Light Fixture: No report on the dining room light fixture. Rob J. confirmed that he will shorten the wagon wheel light to fit closer to the ceiling in the Trails Room.

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Bookcase for Obituaries: No one present knows if Karen has the bookcases she had talked about at the November meeting. Shirley V. is to check with Karen. Rob J. confirmed that he knew someone who would build shelves for cost, if we drew up the plans. We would still need to sand and stain them.

Cookbooks: Laura M. reported that we have sold quite a few books and that the 150 Committee money collected at the Festival has been deposited.

Commemorative Book/Calendar: Tressa S. indicated that she still needed feedback from the proofreaders (after the roads are better). It was discussed when to plan to have the book and/or calendar ready to market. The issue was tabled for more discussion later.

New Business: **New Donations: Archives:** Nancee R. announced that the committee has more items for the Rebekahs collection, the Rothwell desk and some items from Steve Oyer to vote on. The committee will meet on Friday evening, January 11th. Shirley has another donation form for the committee to compare to ours for possible revision.

New Donations: Monetary: Laura M. reported on the auto payments and deposits made. It was discussed whether the Museum needed to invest in accounting software to be able to prepare better financial statements. Laura M., Rob J., Claude S. and Casey S. are to review software programs.

Calendar of Events: Casey S. announced a committee meeting for Monday, January 14th at 5:30 to discuss and pool suggestions. Members of the committee are Laura M., Claude S., Nancee R. and Rob J. It was suggested we try to get more regular coverage of events in the Gardner News, as well as other media.

National Register: Laura M. read a letter received from the State of Kansas congratulating the Museum for being accepted to the National Register of Historic Places. Mark T. is to also make the announcement in the Gardner News at some date in the future.

Elections: Shirley V. has met with Karen A. regarding her ideas on possible restructuring of the Museum Board(s) and operational changes. Some of these ideas were discussed and it was decided to postpone any changes until after elections. A restructuring committee was called for by Shirley with Laura M., Casey S., Rob J. and Nancee R. as committee members. A nominating committee was also called for by Shirley with Claude S. and Mark T. as committee members. The positions to be voted on in March are:

Board Members: Mark B., Mark T., Linda R., Laura M., Eldon R. for re-election and one vacancy.

Officers: President-vacancy, Vice-President-Shirley V., Secretary-Laura M. and Treasurer-Rob J.

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Discussion Items:

Obituary Cards: It was discussed what our policy should be regarding who is included in and how we keep the files. It was decided that the archive committee would determine a policy for the cards as well as for artifact acquisition.

For Your Information:

Chamber of Commerce is to re-run same picture as last year in brochure, with changes in hours & web address added. Confirmed trade-off agreement for membership.

Museum to be advertised in the 2008 Parks & Rec. Activity Guide. A general listing of events will be shown.

The books discussed at the December meeting have arrived. *Kansas Past, Pieces of the 34th Star* and *Sampling Kansas, A guide to the Curious* have arrived. They will sell for \$13.95 and \$9.95, respectively. One of each will be the property of the Museum.

Announcements: *Next General Meeting is February 7, 2008 6:00pm, at Museum*

Motion to Adjourn: Claude S. made a motion to adjourn and Mark B. seconded the motion. Adjourned at 7:05 pm.