

Gardner Historical Museum, Inc.
Listed in the State and National Register of Historic Places

General Meeting Minutes for Members and Board

December 3, 2009
204 W. Main Street, PO Box 442
Gardner, Kansas 66030

- Welcome:** President Shirley B-V. called the meeting to order at 6:00 pm with 10 members in attendance.
- Minutes:** The November 5, 2009 Minutes were presented as posted on the Web Site. Motion was made to accept the minutes as posted, by Nancee R., seconded by Marcia G. and the motion carried.
- Treasurer's Report:** Laura M. presented the financial report for November of the Museum accounts. She explained a notation made regarding a correction to be made on the October report of the Mortgage Account. She also indicated that after the December mortgage payment has been subtracted from the figure reported, the account would be very low, therefore the Stake Your Claim amount received for the purchase of the parlor was transferred from the checking account to the mortgage account. Shirley explained that during a meeting of the Budget Committee, it was noticed that we were incorrectly being charged a service fee on the mortgage account, so she called and was able to get that fee removed. There was one bill presented for payment to the contractor for repairing exterior doors, jambs and locks, to be made from the Grant Account. Shirley explained who the contractor was, that she had seen his work before, and that we will more than likely be able to use him for future repairs. The Board was also encouraged to look at the porch work completed recently and what the invoice amount would be. Both bills were approved to pay. It was also noted that we had received a check for the Cemetery Project from Marcia & Jerry G., as the Cemetery Board paid them direct for the amount invoiced by the Museum. Nancee moved to accept the Treasurer's report, Claude S. seconded, and the motion carried. The Treasurer's Financial Report will be filed with the minutes at the Museum.
- Old Business:** **Zurich Insurance Update:** Laura reported that she had paid the pro-rated amount for the additional coverage for the Museum and the rider to cover the WPA Dolls. The cost for the doll rider was submitted to the School Board for reimbursement consideration, as well as dimensions of the dolls for possible approval of a student project to build a special cabinet that would be more secure and more environmentally sound.
- Budget Committee Report Update:** Shirley asked the Board to review the Budget Report, as updated through December 2nd. A final report should be available for approval at the January, 2010 meeting.

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Mural Reference Book Update: The book is still being reviewed by Nancee. Shirley will review it also, at a later date.

Prints of Jamie's Painting: Shirley and Laura explained that making cards to fit the envelopes we have on hand was not feasible as the picture was too small. The supplier has not been able to find envelopes to perfectly fit the size of the sample card either. It was discovered that the cards will "fit" in a #10 envelope, so we decided to order 30 cards, to sell for \$2 each, with Board members agreeing to purchase several and they will get their own envelope, if they desire. Laura indicated that after reviewing the sizes and costs of prints, she has ordered an appropriate number of each size, based on the discussion from the November meeting. The selling price for the prints was discussed, with double the Museum's cost as an option. A final determination will be made by the officers, after the prints have been seen.

Porch/Doors Update: Shirley apologized for making an "executive decision" regarding the choice of contractors for the jobs, without consulting the entire Board. Rob was asked to call the other two contractors and thank them for submitting bids.

Bray Property Update: Shirley and Laura had both talked with the Bray representative and confirmed that Medicaid will not allow the property to be sold using a contract for deed. There are others who have expressed interest in the property, but the Museum is still supposed to have the first opportunity. The comment was made that the lot is probably more valuable than the house. An appraisal will be the first step in the process. Nancee suggested pursuing a search for an investor/benefactor for us and Shirley & the rest of the Board agreed. It was also agreed that we will need to tour the house after the appraisal and before proceeding further.

Front Yard/Basement Wall Update: Laura received and completed the claim form provided by the City of Gardner and Shirley hand-delivered it. Apparently, we also needed to turn in a claim through the contractor. Because we had the project manager look at the wall earlier, he got that claim started for us. The insurance adjustor for the contractor is to schedule a visit to make an assessment.

Reverse Mortgage Website Update: Shirley talked further with our attorney and his recommendation was that a disclaimer would be advisable on our current web site. He is to compose the appropriate wording for the disclaimer.

Festival on the Trails, 2010: Shirley confirmed that the Museum is committed to assisting with the Senior Citizens' "Gab Fest" at the Baptist Church on Saturday, 1:00-3:00. We would provide videos, photos, etc. at the reception/open house. The attendees would be invited to "dust off their buttons" from previous years. Using the school district #231 as a guideline for invitations, other deserving seniors would be invited. Mica will plan to run a story as the time approaches. She also announced that the Little River Band is planned for the feature act. The Class of 1965 is having their reunion the evening before. The Grange Hall has been approved to use as in the past, if feasible. Laura is to work on researching the feasibility after the first of the year.

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Winterizing/Chicken House Roof Update: Rob indicated that he will plan to paint the chicken house roof in the Spring and that there is no further need for winterization of that building.

New Business: **Veterans' Day Info:** Shirley reminded everyone about the plans to decorate for Christmas on Friday evening. She also pointed out the large sign in the yard advertising refreshments on weekends this month was a donation. Nancee reminded everyone of our Volunteer Thank You Party scheduled for the 3rd Saturday in January. Laura asked for help to make sure all who have supported the Museum in the last year are included on the invitation list.

Discussion Items: None.

Committee Reports: (In the list below, the Committee Chair is listed first, with the Committee Members listed in parenthesis.)

Archives – Nancee (Laura, Claude, Vi M., Mark T., Shirley, Rob J., Tressa S.)
Nancee announced that there will be a meeting on the 2nd Friday evening in December, to discuss several items.

Advisory – Peggy C. (Vi, Mayrene N., Bettie T.)

Events – Casey (Laura, Nancee, Claude, Rob, Marcia G)

Laura indicated that after visiting with her, Casey S. does not wish to be considered for re-appointment as chairman of this committee. She would like to continue to assist with the Ladies' Tea and the Cemetery Walk. The 2010 events have been planned fairly well, with exhibits through April, so we can be thinking of a replacement between now & our annual meeting. An updated list of planned 2010 events was distributed by Laura for reference and to solicit volunteers for various projects.

Fund Raising/Budgeting – Shirley (Claude, Laura)

Shirley has two prospective donors in mind for future Stake Your Claim donations. A budget summary sheet was distributed & the committee will continue to work on 2010 projections.

Grants Research/Application – Mark T. (Nancee)

Shirley has recruited someone to research grants for us. We will need to provide some web sites and guidelines to get her started.

Membership – Laura (Shirley)

Maintenance/Grounds/Housekeeping – Rob (Mark B., Connie W., Sharon K.)

Shirley thanked Leota B. & Laura for the cleaning done this week after taking the military items back to the storage unit. Nancee thanked the 4-H Dog Club for raking leaves and Nathan W. for cleaning the gutters & cutting and removing a tree limb.

Press/P.R. – Mark T. (Mica M.)

Laura reported that the State will not allow our address on the brown sign. The Board expressed the need for at least 3 signs (with arrows, if possible), which Laura is to pass on to Celia.

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School District Liaison – Claude (Mica)

It is hoped that we can get the schools more involved in Veteran projects.

Volunteers – Nancee (none)

The 2010 Thank You Party is scheduled for the third Saturday afternoon in January.

For Your Information:

MILITARY TRIBUTE AND EXHIBIT: Featuring Memorabilia from the Olathe Naval Air Station.....October and November

We had a lot of interesting visitors during this exhibit. We gained some new artifacts along the way, too. Thank you to The Olathe Civic Jazz Band, Harold Quaintance, Tressa, Mica & Nancee for helping make the USO Show so much fun. Hopefully we will have better weather if we do it again next year. Being open on Veteran's Day after the ceremony in the Park was a very good idea, as we had several Veteran visitors that afternoon. Thanks to Shirley for being sure to get a plug in for us during her talk and to Tressa for helping with the special tours. Laura put Tressa & Arvela to work getting everything packed up and Leota helped take it to the storage unit and clean.

VICTORIAN CHRISTMAS: Refreshments to be served on Weekends.....December

Volunteers are welcome to assist decorating for Christmas on Friday, December 4th, 4:00-7:00pm. Volunteers would also be appreciated to bake goodies for the last two December weekends. Please contact Laura to help.

Next General Meeting is scheduled for Thursday, January 7th, 2010, 6:00pm, at Museum

Motion to Adjourn: Claude made a motion to adjourn and Mayrene N. seconded the motion. Adjourned at approximately 700 pm.