

Gardner Historical Museum Goals for 2009
As Revised at December 4, 2008 General Meeting

Projects to Finish:

1. Side walk on East side of house
2. Pump (Rob to do more work around pump base.)
3. Chicken House
4. Yard Clean up and Landscaping (Alma has done some, we hope she will continue.)
5. Fire Proof File Cabinet (Discussed weight & possible location at the meeting. Logistics to be explored more in January.)
6. Finish logging all artifacts (Nancee is continuing to work at getting caught up.)
7. Fix Cellar Door (Foam for insulation & plane inside door discussed. Added NE porch door knob replacement & reminder to hang light fixture in children's room added to Rob's maintenance list.)

Long Term (in order of prioritization):

1. Structure restoration in basement (All were charged with approaching various construction vendors to obtain estimates.)
2. Reduce and pay off mortgage
3. Build a building: use for office, storage, exhibits that change, hosting functions & tourism information.
4. Increase Grant research & applications
 - a. Administrator &/or paid staff
 - b. Archivist to catalog, label research
 - c. Increase hours
 - d. State tourism site with brown sign, etc.

Short Term (in order of prioritization):

1. Set up Mortgage Account separate from Operating Account & Grant Account (DONE!)
2. Define/clarify job descriptions, delegate responsibilities, committees (To be accomplished in first quarter of 2009, prior to election of officers.)
3. Combine Secretary & Treasurer positions (Approved by Laura & Rob. Will take effect with election of new officers in Spring, 2009)
4. Set Calendar of Activities a year in advance for 2010
5. Membership growth
6. Volunteer growth
 - a. Increase community involvement
 - b. Increase business involvement
 - c. Docent growth
7. Increase Public Relations
 - a. Set policy & promote a "Speaking Program" for community, organizations & businesses
 - b. Set policy & promote a "Trunk Program" designed specifically for young school children
 - c. Publish in state tourism magazines, local publications, etc. regularly
8. Merchandise to sell